
SPEA SCHOLARSHIP FOR INTERNATIONAL INTERNSHIP-STUDY-RESEARCH

ANNOUNCEMENT / REQUEST FOR PROPOSAL

Background

Applications are now being accepted for the **2007-2008 SPEA Scholarship for International Internship-Study-Research**. Awards of up to \$2,500 are available on a competitive basis for master's students seeking support to pursue relevant international, experiential and/or academic opportunities that will enhance their degree programs in the School of Public and Environmental Affairs (SPEA). Scholarships are funded by SPEA and support student-directed off-campus international activities in areas that do not duplicate opportunities or coursework available through the University core campus. Upon return to SPEA, the recipient may be requested to share with the SPEA community the experience made possible, in part, by the award.

Awards may be in the form of travel expense reimbursement or directly credited to the recipient's Bursar account.

Who Should Apply

Applicants must be a SPEA master's student (MPA, MSES, dual MPA/MSES, or Joint); must have completed at least nine credit hours of SPEA graduate coursework, and have no fewer than nine SPEA credit hours outstanding, at the time of travel (exceptions may be made with good reason); and must not have been admitted to doctoral candidacy. Proposed projects must occur outside of the United States. International students are eligible with preference given to proposed projects that take place outside of the student's home country.

The Application

- Successful applicants will have an objective(s) that can be feasibly obtained over the course of the proposed project.
- All projects must have an international focus.
- In addition to a personal statement, applicants should provide the review committee with a detailed description of their program/internship, such as a syllabus, course description, internship description, or program brochure.
- If the opportunity is not a regularly offered course, a detailed summary of the activities should be written and confirmation of supervision from a SPEA faculty advisor, a host institution faculty member, or an on-site supervisor needs to be provided.

- Applicants should also provide a budget detailing expected travel, lodging, and related expenses and an indication of what portion of those expenses is to be covered by the scholarship (and what portion is to be covered by other sources).
- Please also provide a SPEA academic transcript or an equivalent table showing courses taken and grades received, by semester.
- A minimum of one letter of recommendation from a faculty member (in most cases, from the faculty member who is the SPEA-based supervisor for your overseas experience) is required.

It is important for applicants to document (a) that they have the requisite skills for the project, (b) the content areas that will be addressed, and (c) how the experience will enhance their academic program in SPEA.

The Review Process

A committee comprised of a SPEA faculty member, the Director of Graduate Student Services, Coordinator of Admissions and Financial Aid, the graduate assistant for international student services, a representative from Career Services, and two past scholarship recipients will review applications for the scholarship. Evaluators will consider scholastic achievement, quality of identified program, validity and feasibility of the proposal, faculty support as indicated by letter(s) of reference, other funding received, and impact the experience will have on the applicant's academic and/or professional goals.

Examples of Eligible and Ineligible Projects

Eligible opportunities include:

- Fulfilling an internship requirement of a degree program.
- Conducting research abroad.
- Enrolling in courses abroad not offered at SPEA.

Ineligible enhancement projects include:

- Conducting research abroad related to a doctoral dissertation.
- Working as a research assistant for an IU professor doing his/her research overseas.
- Enrolling in a language course abroad without experiential/research component.
- Presenting a paper at an overseas conference.

DEADLINE FOR RECEIPT OF ALL APPLICATION MATERIALS:

- **February 1** for the following summer. (Decisions will be made by March 1.)

OTHER FUNDING RESOURCES FOR INTERNATIONAL OPPORTUNITIES

(This list is **not** comprehensive)

Please contact each office directly for more information or questions.

GradGrants Center

Located in the Main Library on the 10th floor room 1052E provides centralized information on fellowships, internships and grants. The GradGrants Center has consultants who are available for searching online grant databases to help students locate funding resources. For information about GradGrants Center services, call (812) 855-5281.

<http://www.indiana.edu/~gradgrnt/links.html>

African Studies Program

Woodburn Hall 221

Phone: (812) 855-6825 Fax: (812) 855-6734

<http://www.indiana.edu/~afrist/grants.html>

The Center for the Study of Global Change

201 North Indiana Avenue

Phone: (812) 855-0756 Fax: (812) 855-6271

<http://www.indiana.edu/~global/funding.htm>

East Asian Studies

Check the bulletin boards outside of the main offices of both the Department of EALC, Goodbody Hall 250, and the East Asian Studies Center, Memorial Hall West 207.

<http://www.indiana.edu/~easc/>

Inner Asian & Uralic National Resource Center

Goodbody Hall 324

Phone: (812) 856-5263 Fax: (812) 855-8667

<http://www.indiana.edu/~iaunrc/finaid.html>

Latin American & Caribbean Studies

1125 E Atwater Ave

Phone: (812)-855-9097 Fax (812)-855-5345

http://www.indiana.edu/~clacs/Main_Frame_Page.htm

Polish Studies Center

1217 E. Atwater Avenue

Phone: (812) 855-1507

<http://www.indiana.edu/~polishst/>

Russian and East European Institute

Ballantine Hall Room 565

Phone: (812) 855-7309 Fax: (812) 855-6411

<http://www.indiana.edu/~reciweb/funding.html>

West European Studies

Ballantine Hall Room 542

Phone: (812) 855-3280 Fax: (812) 855-7695

<http://www.indiana.edu/~west/>

SPEA SCHOLARSHIP FOR INTERNATIONAL INTERNSHIP-STUDY-RESEARCH

APPLICATION

Full Name: _____

Present Address: _____

(Street)

(Apt. #)

(City)

(State)

(Zip Code)

(Telephone)

(E-mail Address)

Eligibility Checklist (Please check off the boxes below to confirm your program eligibility.)

- SPEA Master's Student (MPA, MSES or Joint)
- At least 9 SPEA graduate credit hours completed, and no fewer 9 remaining for degree completion
- Have not been admitted to doctoral candidacy
- Application is for self-directed program of study
- Project may support internship or thesis activities
- Project has an international focus
- Academic credit may be requested. Credit may be applied to elective credits only. Appropriate forms must be filed with the SPEA Records Office
- To receive credit, students **must** be registered in the appropriate internship or thesis course the semester the internship/study is completed

Rationale for any "unchecked" box(es): _____

Education

SPEA Program: _____

Concentration: _____

Anticipated Graduation Date: _____
(Month) (Year)

List all colleges and universities attended, highest degree(s) earned and date(s) awarded.

<u>Institution</u>	<u>Degree Earned</u>	<u>Month/Year</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Previous International Travel Experience

Please provide details of all international trips. Include approximate dates, length of visit(s), purpose of visit(s), source(s) of funding to enable trip(s), etc. (Please feel free to attach a separate page).

Personal Statement

Attach a 1-2 page statement (single-spaced) describing the goals of your proposed activity, a detailed timeline of activities, and your objectives for participation. Please include specific information on the ways in which this opportunity will supplement or enhance your SPEA academic plan and contribute to your long-term professional goals.

Program Documentation

If applicable, please attach:

- a copy of your internship contract, readings course curriculum, or any other documentation you feel is pertinent to your proposed plan. If the internship contract has not yet been finalized, please attach a detailed description of the internship you propose to complete.
- a description of the program in which you intend to enroll (all syllabi, course descriptions, and a brochure or bulletin). Please keep the description under 4 pages. If the opportunity is not a regularly offered course (such as private study with a professional in your field or other independent study), please provide your own detailed activities summary and a letter of confirmation from a supervisor or faculty member of the host institution and the participating SPEA faculty member.

Proposed Itinerary

The location of the primary activity: _____
(City) (Country)

Dates of proposed activity: _____

List all points of travel related to your proposal and approximate dates:

Language Competence

If your proposal involves the study of a foreign language or travel to a country where a language other than English is spoken, please indicate the involved language and your level of competence in that language.

Language of Host Country: _____

Language of Host Institution or Internship: _____

Years of formal study of this language that you have completed: _____

Please indicate your level of language proficiency in the following areas:

Scale: 0 (none), 1 (poor), 2 (fair), 3 (adequate), 4 (good), 5 (excellent)

Speaking	0	1	2	3	4	5
Listening Comprehension	0	1	2	3	4	5
Reading	0	1	2	3	4	5
Writing	0	1	2	3	4	5

Does your proposal include any additional formal language training? Yes No

Budget

The maximum value of this grant is \$2,500. Allocations are determined by the review committee. On the following page, please list (by category - transportation, housing, tuition, etc.) **all** expenses associated with your proposal and indicate sources of funds to cover any portion of these expenses that would not be covered by the scholarship (you may feel free to attach a separate budget page).

Please return this application and all supporting documentation to:

Rebecca Lowe
Coordinator of Admissions and Financial Aid
SPEA 260
1315 E. Tenth St.
Bloomington, IN 47405

For questions, please contact Rafael Pumarejo Murphy at <murphyrp@indiana.edu>.

Deadline:

**All applications and supporting materials must
be received no later than 5 p.m.:**

- **February 1** for the following **summer**. Decisions will be made by March 1.



INDIANA UNIVERSITY

SPEA
SCHOOL OF PUBLIC AND
ENVIRONMENTAL AFFAIRS
Smart Policy. Sound Science. Stronger Communities.

Reference Form

Applicant Name: _____

Reference's Name: _____

The Family and Educational Rights and Privacy Act of 1974 opens many student records for the student's inspection. The law permits you to sign a waiver relinquishing your right to inspect letters of recommendation.

- Sign below if you give up the right to read this recommendation.
This means that the recommender's statement will remain confidential.
- Do not sign below if you wish to read the recommendation.

Applicant's Signature: _____ Date: _____

REMAINDER OF FORM TO BE COMPLETED BY REFERENCE

This program provides support for formal study or training that would add or intensify an international component of a student's SPEA degree program. Please respond to the following questions, either on this page or on a separate sheet. Please sign below and initial any separate sheets.

1. How long and in what capacity have you known the applicant?
2. What is your opinion of the merit and importance of the student's proposal?
3. Specifically, how do the goals of this student's proposal contribute to the applicant's degree objective(s)?

Reference (Signature): _____ Date: _____

Please Print or Type (Name and Title) _____

(Institution) _____

Please return to Rebecca Lowe, SPEA 260, 1315 E. Tenth St., Bloomington, IN 47405.

Deadline for receipt is February 1 for the following summer (Decisions made by March 1)