

DIRECTOR OF SUSTAINABILITY Vice President for Administration/Office of the Provost

Position #00033672 (PA4AD)

The Office of Sustainability will serve to develop and coordinate a campus-wide program of environmental stewardship, energy conservation, applied environmental science and policy research, and environmental literacy and community outreach. The director will be involved in the creation of the new campus sustainability program, under the joint direction of the campus Provost and Vice President for Administration. The Director has the following general responsibilities.

Develops a coherent, campus-wide sustainability program by coordinating academic, research, operations, and student sustainability activities. Fosters a culture of sustainability among students, faculty, and staff; identifies and prioritizes areas for institutional sustainability efforts; plans and develops long- and short-range programs; and engages with institutional leaders to foster sustainability broadly across campus units. Coordinates with the academic community to integrate sustainability into the curriculum. Serves as a point-person for all sustainability activities on campus, annual reporting requirements and other University policies related to sustainability; coordinates and consults with other IU campuses; facilitates communications as the campus spokesperson on sustainability issues; receives guidance from and supports the activities of the Sustainability Advisory Committee; and represents the University at national professional conferences. In addition, the Director has development responsibility for grant funding, corporate partnerships, and programs that promote campus sustainability efforts. Works in a collaborative manner to develop productive relationships with campus and external constituencies. Responsible for the design, implementation, and evaluation of efforts undertaken.

Qualifications: Master's degree in environmental science, policy, or engineering, sustainable development, architecture, institutional planning or related field and three years experience implementing sustainability programs, or programs in a related field such as planning, environmental or resource management, facilities, or architecture, with substantial relevant leadership expertise required or a bachelor's degree in an appropriate field and five years relevant experience required. Understanding of sustainability theories as well as local, national, and global sustainability initiatives and best practices required. Proven ability to develop and execute new programs within an institutional setting; understanding of how to institutionalize new sustainability efforts; skill at problem solving, thinking analytically and developing sustainability programs that support the institution's strategic objectives and mission; excellent oral and written communication skills, comfort with public speaking, ability to listen and learn and engender trust among various constituencies; skill in application of the principals and practices of effective leadership, management and supervision; excellent team-building, relationship-building, and networking skills essential. Relevant experience in corporate, university, or non-profit setting will be given strong consideration.

This is a full-time staff or academic position with Indiana University. Please send cover letter and resume to Indiana University, Attn: Nancy Wilson, Bryan Hall, Room 212, Bloomington, IN 47405 or by email to nakwilso@indiana.edu by November 7, 2008. The application process will remain open until the position is filled. Inquiries about the position may be directed by email to sustain@indiana.edu. Please include the term "Sustainability Director" in the subject line.

Indiana University is strongly committed to achieving excellence through cultural diversity. The University actively encourages applications and nominations of women, minorities, and persons with disabilities.