

## MEMORANDUM

To: Polly Boruff-Jones  
Secretary, Indiana University Libraries Faculty Council

From: IUFLC Librarians' Day Committee  
Lynda Fuller Clendenning, chair (IUB)  
Susan London (IUPUI)  
Stephen McShane (IUN)

Date: June 1, 2005

Subject: 2005 Librarians' Day Report

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Librarians' Day 2005 was held on Friday, April 22 on the IUS campus. Meetings were held in the Ogle Fine Arts Center and in the new IUS Library. Sixty librarians pre-registered for the meeting. Registration was raised to \$20 this year to cover expenses.

The Committee, consisting of Lynda Fuller Clendenning (IUB), Susan London (IUPUI), and Stephen McShane (IUN), began planning the event in late 2004 by email correspondence. Melanie Hughes invited IU Librarians to meet at the new IUS Library completed in late 2004. After polling IUFLC members, the Committee determined that there was a great of interest in meeting in New Albany. Initially, the committee invited Jim Mullins, the new University Librarian at Purdue University; however, he was not available this year, but suggested that he would like to be considered next year. With Dean Thorin's assistance, the Committee was able to secure a nationally known speaker, Hannelore Rader, Dean, University of Louisville Library Information Technology whose work on information literacy includes international efforts. The Committee set the theme: "Librarianship in the 21<sup>st</sup> Century: Themes and Trends." Stephen McShane worked with the Research Committee to plan the Authors' reception; Sue London took responsibility for the evaluations; and Lynda Fuller Clendenning handled registration and catering. All committee members worked on the program. Melanie Hughes provided excellent local arrangements support for all aspects of the day's activities. The Committee wishes to thank the Indiana University Southeast Library director, Marty Rosen, and all of the staff for supporting the day's events.

Several calls for contributors to poster sessions, concurrent sessions, and the authors' display were sent. See attachments for copies of these messages which were sent to all IU Librarians by campus mail and e-mail. Author displays and transportation costs were covered by individual campuses.

Numerous librarians responded to the call for programs. Although there were no poster sessions; ten groups of librarians responded to the call to present concurrent sessions. IUS librarians led numerous tours of the new library which proved to be very popular and did compete with concurrent sessions reducing attendance at some of those sessions.

However, most librarians attended Librarians' Day this year to see IUS' new library. See attachments for the final program and the author bibliography.

Sixteen attendees filled out evaluation forms. Only one person indicated that s/he was not happy to have attended. The keynote speaker's remarks were generally rated as good as the information was known by most participants; however, there was interest in how the University of Louisville handles current issues facing libraries. Several commented on the division between the authors' display and the food and recommend not making this division in the future. There was satisfaction with the facilities and general satisfaction with the food. The programs were generally rated Excellent and Good. The overall comments indicated that IU librarians were very pleased to attend the meeting at the new library, the star of the event. The event was regarded a well-planned and enjoyable: one person called the day "inspiring."

The event was budgeted at \$20 per person. Registration receipts totaled \$1200. Expenses for breakfast, lunch, refreshments and supplies totaled \$1101.60 (leaving a balance of \$98.40). See attached spreadsheet for details. IUS Library funded the authors' reception at \$148.60, assisting with expenses. Though the committee raised the registration from \$15 to \$20 next year's expenses are likely to exceed \$20 per person as catering costs are higher in Indianapolis. We did incur a speaker stipend cost this year, but other expenses were bare bones. Having each campus cover the Author's Reception seemed to reduce participation somewhat.

#### **Recommendations:**

- Pursue Jim Mullins, University Librarian at Purdue University as next year's speaker.
- There is interest in going to other campuses. The Committee recommends meeting at IUPUI next year so that librarians have a year where the event is in a central location. Consider asking Kokomo to host the following year as there is interest from John Stachaz, director, in hosting.
- Although we raised registration from \$15 to \$20 per person, a \$20 registration fee may not cover next year's expenses if held in Indianapolis.
- The program may still be too tight to allow time for IU Librarians to visit with colleagues they have not seen. Limit the concurrent sessions to three to four presentations each. Consider lunch time as the time for networking.
- Ask the previous years' committee to meet with the new years' committee so that all information does not have to be gathered each year by the new committee.

#### **Attachments:**

- Registration form
- Call for program contributors
- Program
- Poll on time and place
- Evaluation form
- Author Bibliography
- Summary of evaluation comments
- Budget
- Instructions to Research Committee