

# INULA

## *Scoop Sheet*

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### COOPERATIVE BIBLIOGRAPHIC CENTER FOR INDIANA LIBRARIES

A study to determine the need, acceptability and potential services of a Cooperative Bibliographic Center for Indiana Libraries has been initiated by the Indiana State Library under a Library Services and Construction Act grant from the U.S. Office of Education, according to an announcement made by Marcelle Foote, Director of the Indiana State Library. Barbara Evans Markuson will serve as Project Director.

The decision to develop a Cooperative Bibliographic Center would have enormous impact on the future of library service in the state. The in-depth study to be undertaken will consider functions to be performed, types of service desired, potential users, volume of activity (initial and projected), equipment and physical requirements, administration and staffing requirements, funding requirements (initial and operating costs), cost/benefit analysis and relationship to other bibliographic systems.

If established, the computer-based service Center would provide more economical and efficient use of state-wide library resources, reduce rising library costs and be capable of expansion to serve a wide-range of functions such as cataloging, inter-library loan, search services, acquisitions, and serials controls. It would also be designed to allow for compatibility with other existing or planned state, regional and national library networks.

Initial planning for the project was done by a committee of representatives from the four state universities and the State Library. In contrast to many studies in other states, the Indiana study will include all types of libraries and will be conducted by a 12-member Task Force composed of representatives from school, special, public, and academic libraries. Harold Baker, Head of Library Systems Development at Indiana State University, Terre Haute, is chairman. Other members are: Mary Bishop, Crawfordsville Book Processing Center; Michael Buckland, Purdue University; Martha Catt, Anderson, ILA Technical Services Roundtable; Judy Cobb, Ball State University; Mary Hartzler, Indiana State Library; Phil Hamilton, Kokomo Public Library; Abbie Heitger, Indiana State Library; Galen Rike, I.U. Graduate Library School and Indiana State Library; William J. Studer, I.U. Regional Campus Libraries; Marqua E. Weathers, Purdue University, Special Libraries Association; and a school library representative yet to be named. A larger advisory committee made up of both library and non-library representatives will be announced shortly.

InULA EXECUTIVE BOARD MEETING  
November 17, 1972

The minutes of the board meeting of September 22, 1972 were read and approved.

Treasurer David Fenske reported that there is now a total of \$2547.87 in the InULA checking account. The board approved his request to purchase a large number of postage stamps to be used for Scoop Sheet and other mailings to reduce the number of checks writ-

ten for that type of expenditure. The problem of holding money for the Staff Association was also discussed. It was agreed that David Fenske, Jim Greaves, and Lilian Riggs would contact Mr. Rose of the Scholarship Office the following week to complete the transfer of the \$1600 allotted for scholarships.

The board agreed that David Fenske should investigate the proposed to deposit unbudgeted as well as one-half of the budgeted funds in a savings account.

The board discussed various members as possible replacements for secretary, Jean Taylor, who will be leaving in January.

Eva Kiewitt distributed a draft of a letter to W. Carl Jackson, incoming Dean of Indiana University Libraries, inviting him to join INULA as an associate member and to meet with the Executive Board. The board approved the letter. The Program Committee is planning a reception for Mr. Jackson on January 27 or 28, 1973.

Julie Nilson announced that Robert Wedgeworth's speech has been rescheduled for February 22, 1973.

Eva Kiewitt noted that Dr. Studer had informed Barbara Henn that many regional campus librarians were not receiving announcements of meetings until after the fact and suggested that these be sent through regular mail. It was felt that distribution through Larry Fortado's office would be just as speedy and future mailings will be handled this way. Both David Fenske and Jean Taylor asked that the board again consider having the membership Committee handle all mailings. At present, updating of the membership list have to go through too many hands. This matter will be taken up in one of the proposed constitutional amendments. In the meantime, the Board appointed Jean Taylor to ask Mary Baker if the Membership Committee would handle the mailings in the interim. It was also suggested that notices of program meetings be sent to departments to be circulated and posted to inform interested clericals.

Lois Heiser, chairman of the Committee on Constitution and By-laws, discussed suggested changes in those documents which will be presented to the membership at the next business meeting. Major changes would include changing the year for committee membership from

July 1-June 30 to September 1-August 31 and membership to master's students in the Graduate Library School. Another amendment would clarify use of InULA funds for program meetings and business expenses and provide for the asking of special contributions of members for strictly social functions. Another amendment would add the National Library Week Committee to the list of standing committees. Jim Greaves suggested that the purpose of National Library Week be defined, especially in terms of what kind of purposes any profits would be used for.

The next board meeting will be held on Friday, January 19, 1973, at 3:00 in the third floor seminar room. The next business meeting will be held on Wednesday, January 24, 1973, at 7:30 p.m. in the staff lounge.

Respectfully submitted,  
 Jean A. Taylor  
 InULA secretary

#### THE R.C.L. ZOOLOGICAL GARDEN

The Regional Campus Libraries Technical Services Center is becoming famous, or infamous, for their use of acronyms which sound like animal names.

These acronyms are devised for Data Systems print-outs and materials used in the daily processing procedures of the Center. The first acronym to be used was CAMEL which stands for the Cumulative Abbreviated Main Entry Listing. This listing is, in fact, a computer-printed list of items, in alphabetical order by main entry, for which R.C.L. has machine-readable records. The staff has added the subdivisions "Baby" and "Mother". The "Mother" CAMEL is the annual cumulation, and the "Baby" CAMEL is the weekly cumulation.

One listing was originally called "Dallas" for the first name of the programmer who contrived it. Since this name met with both laughter and or abhorrence by many, that print-out is now the LOON, a Listing of Orders Number. The print-out also includes other technical data such as account and department charged, number of copies ordered, encumbrance, etc.

The next major advance was the GRSPHR, pronounced grasshopper. The name is a result of the purpose behind the program which is to "generate an R.C.L. subsystem for holdings processed at the Research Computing Center. The R.C.L. system has not had a union list of holdings available in printed form. However this program in combination with the inventories currently being completed at each campus should ultimately produce such a record.

The ReN, pronounced wren, refers to the Record Number card or first card of a machine-readable record. This card holds a specific card and unit number, the Library of Congress call number, the International Standard Book Number, and etc.

The COD is the latest addition to the family. COD stands for Cumulated list of Orders by Deck number. (A deck number is the unit number assigned to any specific machine-readable record.) This print-out will maintain an historical record of all order activity for any title by campus and by date. This listing will also contain the dealer name, order date, encumbrance, and etc.

Some of this animal life is highlighted by definitive drawings from the staff. So a visit to the R.C.L. Technical Services Center would show "camels" and "grasshoppers" in repose on many book covers and other materials.

There are also plans to enlarge this entourage. There seems likely to be a "parent" COD and a "baby" COD. Of course, one can never have complete advance knowledge about population changes in the animal world.

It's difficult to "teach an old dog new tricks" (ouch!), but the staff is adapting to the names.

Barbara Henn

#### CORRECTIONS TO PUBLISHED CONSTITUTION-BY-LAWS

Please make the following corrections to your copy of the Constitution and by-laws of InULA.

Constitution Article II. Purposes. Change Sec. 2 to read Sec. 1.  
 Constitution Article IX. Bylaws. Sec. 3 Change to read: A proposed amendment shall become effective when it has been approved by

a majority of the regular members present at the meeting or by a majority of the Association's regular membership through a mail ballot.

By-laws, Article II. Nominations and Elections. Section 1.  
At four weeks...

## GRADUATE LIBRARY SCHOOL COMMITTEES

Listed below are the Graduate Library School committees together with their respective charges and committee chairmen. Incorporated in this report are the suggestions made in response to the progress report submitted to the GLS faculty by the Committee on Committees in the Spring of 1972.

I. General Committee Charge: It shall be the responsibility of each Graduate Library School Committee to receive appropriate suggestions and recommendations from faculty members and students and to generate recommendations relative to its area of responsibility. Each committee will also be responsible for providing the faculty with whatever information is needed for appropriate action upon the respective recommendations.

### II. Specific Committee Charges and Chairman.

#### A. Alumni and Public Relations Committee

Charge: To serve as liaison with alumni and to plan for whatever publicity and other public relations activities which will give this school the visibility it needs.

Chairman: Marian Armstrong

#### B. Committee on the Doctoral Program

Charge: To be responsible for the review of policies relating to the Ph.D. program and for making necessary recommendations; to serve as the School's doctoral program admissions committee including the making of decisions relative to financial aids.

Chairman: Sarah Reed

#### C. Committee on the Master's Program

Charge: To be responsible for review of policies relating to the Master's program and for making necessary recommendations.

Chairman: Sarah Reed

D. Convocation Committee

Charge: To plan and sponsor Graduate Library School convocations, including the responsibility for introduction of programs.

Chairman: Bruce Shuman

E. Curriculum Committee

Charge: To be responsible for the continuing review of and for recommendations regarding curriculum.

Chairman: Margaret Sheviak

F. Display Committee

Charge: To be responsible for all public bulletin board and display areas including the collection and arrangement of display materials.

Chairman: Margaret Griffin

G. Improvement of Instruction Committee

Charge: To be concerned with quality of Graduate Library School teaching, innovations in teaching appropriate for use in Graduate Library School classes and for Graduate Library School faculty, as well as course evaluation (including student evaluations)

Chairman: Margaret Sheviak

H. Library and Equipment Committee

Charge: To be responsible for recommending any needed action in regard to the Graduate Library School Library and Graduate Library School equipment.

Chairman: Margaret Griffin

I. Policy Committee

Charge: To be responsible for periodic review of the Graduate Library School policies and recommend any needed changes.

Chairman: Calvin Boyer

J. Promotion and Tenure Committee

Charge: To study all available materials reflecting teaching, research, publication, and public service as a basis for recommendations for promotion and tenure including the annual review of faculty.

Chairman: Margaret Sheviak

K. Publications and Research Committee

Charge: To be responsible for identifying needed publishing

and research activities to support the Graduate Library School programs, and to make any needed recommendations.

Chairman: Charles Busha

L. Search and Screening Committee

Charge: In cooperation with the Dean, to perform all the functions of a search and screening committee which result in the identification of suitable candidates for interviews; to make arrangements concerning such candidates.

Chairman: Charles Busha

M. Student Screening Committee

Charge: To interview all candidates for Graduate Library School faculty positions and to make recommendations concerning such candidates; to bring suggestions concerning this activity to the attention of the Search and Screening Committee.

Chairman: Fred Peterson.

OF SPECIAL INTEREST

January 20-23; National Audio-Visual Association, annual conference, and trade show, Rice Hotel, Houston, Texas. Information: Jim Thompson, National Audio-Visual Association, 3150 Spring St., Fairfax, Virginia 22030.

January 25-26: Computer-Based Operations Research Institute to be held at Embassy Row Hotel, Washington, D.C. Information: The LARC Association, P.O. Box 27235, Tempe, Arizona 85282

January 25-27: Special Libraries Association Winter Meeting to be held at Fairmont-Mayo, Tulsa, Oklahoma.

January 28-February 3: American Library Association Midwinter Meeting to be held at Shoreham and Sheraton Park Hotels, Washington, D.C.

February 1-3: Music Library Association, Midwinter meeting to be held at Indiana University, Bloomington, Indiana.

AMERICAN LIBRARY ASSOCIATION

CONVENTION 1971