

The Committee on Professional Advancement held its first meeting on May 11 to propose and discuss topics pertinent to its domain. Committee members are Elizabeth Egan, chairman, April Legler, secretary, Ruth Beasley, Ann Biega, Tom Glastras, Oleg Kudryk, Joy Molder, and Linda Raun.

One function the committee hopes to perform is a current awareness announcement service listing meetings, symposia, and conferences of interest to I. U. librarians.

Of note this summer:

June 3 INULA annual meeting 7:30, Staff Lounge.

June 6-10 Special Libraries Association, annual meeting, San Francisco, Hilton Hotel.

June 14-17 Sixteenth Seminar on the Acquisition of Latin American Library Materials, University of the Americas, Puebla, Mexico.

June 20-26 American Library Association, annual meeting, Dallas

Sept. 30-

Oct. 2 Indiana Library Association, annual meeting, Indianapolis, Stouffer's Inn.

The National Library Week Committee reports a very successful week of events. It began on April 16 with a display and judging of the books entered in the Undergraduate Student Book Collection Contest. The judges of the contest were: Josiah Q. Bennett, Lilly Library, Edward Grant, History and Philosophy of Science, Donald J. Gray, Dept. of English, Heitor Martins, Dept. of Spanish and Portuguese, Bernard B. Perry, I.U. Press.

On April 19 the following winners were chosen:

1st prize - David A. Hatch, senior from Snyder, N.Y. Collection: "Primary Sources and Secondary Works on Korean History"

2nd prize - James O. Farlow, junior from Huntington. Collection: "Vertebrate Zoology and Paleobiology"

3rd prize - the two who tied for this prize were:

Gene B. Crum, senior from Bloomington. Collection: "Practical Man's Library"

Paul A. Hutton II, junior from Indianapolis. Collection: "Western Americana"

Prizes given to each: Dukedom Large Enough by David Randall, Director of the Lilly Library.

On April 19 and 20 the second annual book sale was held. About 3,500 books were donated by Follett's, I. U. Bookstore, Little Professor Book Center and by librarians, faculty and students. A total of \$617.29 was collected. Most of this money will go to the Indiana University student scholarship fund. The sale last year brought about \$140 for the scholarship fund.

Free coffee was served in the Undergraduate Library Lounge on April 22 from 10:00-4:00. That evening members of the Bloomington Symphony Orchestra presented a free concert in the lobby of the Library. They were very enthusiastically received by an audience of approximately 150 people.

The final event was a showing of original films by I. U. film makers. It was held on April 23 at 8:00 p.m. on the fifth floor of the Undergraduate Library. These films were made by students in the Audio-Visual and Radio and TV Departments. Approximately 125 people attended.

On April 21, 22, 23, a book amnesty was declared and all overdue books, except reserves, could be returned without paying fines. All libraries on the I.U. Bloomington Campus took part, as well as the Regional Campus Libraries and the IU-PUI Downtown Campus Library in Indianapolis.

The Committee appreciates all the help it received from members of the library staff in setting up the various activities.

Monthly Staff Meeting Reports

April 28, 1971

In order to investigate possible changes the April staff meeting was devoted to discussion of present policies and procedures concerning gifts of materials to Indiana University Libraries and the exchange of library materials with organizations outside of Indiana University.

Karen Campbell, Gifts and Exchange, initiated the discussion with the recommendations that standing procedures for handling gifts received by the branch libraries be established; the process of collecting all gift and exchange data be centralized and coordinated through the gifts and exchange librarian; and the University Library's exchange program be expanded with the possibility of exchanging duplicates with other institutions on a greater scale.

Odette Shepherd described the numbers and book work involved with gift subscriptions and exchange arrangements in serials. Duplicate serials are often sent to the U.S. Book Exchange or second-hand dealers in exchange for credit for future Indiana University Library acquisitions.

Nevin Raber explained that the Business Library solicits as many as 10,000 items a year from commercial sources in exchange for the promotional value to the commercial firm providing the material. Mr. Raber also stated that the Business Library benefits from review copies of books received by the various publications and departments in the Business School and the exchange programs that many of those departments now conduct.

David Cobb, Geography Map Librarian, explained that he solicits free maps from various sources. The Geography Map Library conducts a significant exchange program with other university libraries in which duplicate maps are traded. The exchange is an important source of maps for the Map Library because it provides out-of-print maps and supplements a small acquisitions budget. The I.U. Map Library also participates in a cooperative venture with the Library of Congress in which labor is provided to the Library of Congress to assist in organizing L.C.'s new map acquisitions in exchange for choice of 10,000 maps from L.C.'s duplicate map collection.

Elizabeth Egan reported that the Optometry Library is involved in exchange programs with other optometry libraries and the Medical Libraries Association.

Alan Taylor, African Studies, explained that many foreign institutions do not have money available to them for purchasing library materials. These institutions must rely upon exchange for acquiring foreign materials. Mr. Taylor expressed a desire that Indiana University Library explore the possibilities of acquiring materials through these channels since it is often the only method of acquiring certain kinds of foreign materials. Such institutions have needs that range from duplicates of any trade or professional materials to specialized institutions which will accept only materials in a limited subject area.

Dr. Byrd pointed out that the problem arises in such exchange programs of establishing a fair or equal exchange of material between libraries. Often, one institution gets the short end when the other has material of poor quality to exchange.

Mr. Cagle reported that the Lilly Library obtains large collections of materials in which a certain percentage did not fall within this library's definition of "rare book". These unwanted items were usually transferred to Gifts and Exchange for distribution to other branch libraries or to Regional Campus Libraries.

Dr. Studer, Director of RCL, stated that RCL is often the grateful recipient of duplicates and unwanted materials from the University libraries in Bloomington. The libraries at the regional campuses and libraries of the DGTS programs at Fort Wayne and E. Chicago still lack many standard titles and welcome such transfers.

Betty Jo Irvine, Fine Arts Librarian, presented the problem of definition when duplicates are transferred from one branch to another. It was decided that most of these transfers are not technically gifts and should be marked "Lilly transfer", "Business transfer" etc. as the source on the purchase order form that accompanies such items to the order dept.

Dr. Byrd recommended the following concerning gifts and exchange:

1. Solicitation of gifts and exchange programs now conducted by the various library agents should continue as is and need not be centralized in one office or officer.
2. Appraisals of gifts should be made only when requested by a donor.

3. All personal collections offered to the Library should be brought to the attention of the Library administration. It is the policy of the Library that all such personal collections offered as gifts be reviewed by the administration and appropriate subject specialists before accepting the gift.
4. Only gifts of significant size need be reported to the University Archives for acknowledgment through the President's office.
5. A mechanism should be established to allow for regular review of gifts by the branch and subject librarians.
6. A large exchange program involving miscellaneous items is not viewed as appropriate since the Library actually has little of quality available for exchange and such a program would be economically unfeasible.

The meeting was concluded with Florence McMaster, Helen Campbell and Frank Brey of I.U.-P.U.I. describing the loose organization of Indiana University libraries in the Indianapolis area. There are 8 libraries with 330,000 volumes and 23 librarians in the I.U.-P.U.I. system. At present a coordinating committee composed of one librarian and one faculty member from each university unit in the Indianapolis area oversees cooperative projects involving interlibrary loan, public relations, and acquisitions.

May 26, 1971

Lois Heiser opened the meeting with discussion of the order department procedures for handling "rush" requests. Lois warned that the abuse or overuse of the rush designation on purchase orders actually has an adverse effect upon the order department. In order to be meaningful, rush status should be limited to those books needed immediately to meet a specific need of a library user or when an immediate order must be placed with the dealer to insure the acquisition of a copy as in the case of limited editions or OP reserves. Lois explained that letters are sent for OP reserves the same day that the order is received in the order department and often cables are sent when the source is a foreign one.

O. Kudryk suggested that purchase requests bear the designations "rush order" and/or "rush cat." to distinguish the need to order immediately from the need to have available for the patron immediately. There are often times when books must be ordered quickly, yet there is no need to rush catalog when the books are received.

Alan Taylor expressed the hope that the Committee on the Career Status of Library Personnel has now reached agreement on a set of recommendations which is basically the same as was presented to the librarians in April. If a poll finds all members of the committee in agreement, the statement of recommendations should go to Vice-President Hartley's office soon for administrative action. Mr. Taylor believes that certain parts of the statement must be approved by Faculty Council and the Board of Trustees before final implementation is possible. Realistically, this probably means at least another six months before the structure recommended is established.

Eva Kiewitt, Mary Jane Laatz, Andrew Turchyn and Alice Wickizer updated their reports on the Search and Screen Committee. The committee has reached a consensus of opinion on the definition of the position -- a position in the President's office with power. The committee has dropped the idea that the position be for a coordinator only. Chairman Scobie will present a summary of the Committee's views to the President and wait for further direction from him before additional action is taken.

Participants in the recent Ohio Valley Group of Technical Services Librarians Meeting commented on their impressions of the meeting, which dealt with the problems of reprints.

Jean Taylor described the UGL "Rap Sessions." Times are set aside to allow UGL staff members to give undivided attention to specific problems of students. Students are encouraged to telephone and make appointments with librarians in order to gain more knowledge in the use of library resources in connection with their immediate reference and research problems. The Rap Sessions have been advertised through the IDS and campus radio stations. The response has been on the average 4 students per week.

W. Baatz stated that he had been investigating the possibility of setting up tutorial carrels using A-V methods to assist in library-use instruction. The carrel might help cope with the problem of numbers faced by the Library and would be present to assist students whenever the motivation to use the library surfaces. Motivation is usually the key to success of such programs. M. J. Laatz and Eva Kiewitt warned that the Library should be selective in producing the A-V instruction materials. Similar projects at the Medical Center Library and Education Reading Room failed because of inadequate preparation of the materials used.

N. Raber brought back from a conference of the Am. Assn. of Collegiate Schools of Business one observation on librarians by deans of business schools -- librarians are not forceful enough in stating their opinions on library matters.

FOR YOUR INFORMATION: Following is a list of InULA members for 1971 as of May 18. If you have any additions or corrections, please pass them on to Karen Weddle, Undergraduate Library (7-9857). Any changes will be noted in future Scoopsheets so that you may update your listing.

The Publicity Committee has discussed making the "directory" more comprehensive, with educational background, personal biography, etc. If you have any requests or suggestions, please make them known to a member of the committee--Ann Cuthbertson, Barbara Halporn, Joan Lauver, Marian Shaaban, Glendora Swaim, or Karen Weddle. (For the time being, if you are interested in educational degrees, see the Faculty Register.)

Allen, Evelyn (Mrs.) Ardrey, Richard	I.U. School of Dentistry Library* Library, Kokomo Campus of I.U.*	6-7204 From Blgtn, admin. phone--Dial 664--then ext. 238.
Armstrong, Marian (Miss) Baatz, Wilmer Baker, Mary (Mrs.) Beasley, Ruth (Mrs.) Bennett, Josiah Biega, Ann (Mrs.) Bingham, Gertrude (Miss) Blakely, Rosanna (Mrs.) Boyko, Max Bresie, Mayellen (Miss) Burton, Ruth (Mrs.)	Graduate Library School Administrative Offices C2 Interinstitutional Librarian, E163 Institute of Sex Research, Morrison Hall Lilly Library Government Publications Cataloging Cataloging Cataloging Lilly Library Library, Southeastern Campus of I.U.*	7-2666 7-3403 7-6981 7-7686 7-2452 7-6924 7-7511 7-7511 7-7511 7-2452 From Blgtn. admin. phone--Dial 660--then ext. 281.
Byrd, Cecil K. Campbell, Helen (Mrs.) Cole, Catherine (Miss) Connan, Sharon (Mrs.) Connell, Alma (Mrs.) Craig, E. Lingle Cridland, Nancy (Mrs.) Crippen, Alice (Mrs.) Crowell, Villa (Mrs.) Cuthbertson, Ann (Mrs.) Davison, Ruth (Miss) Dixon, Rebecca (Mrs.) Egan, Elizabeth (Mrs.) Flener, Jane (Miss) Fortado, Larry Freeman, Ellen (Miss) Fry, Bernard Golichowski, Mary (Mrs.) Greaves, Jim Grimshaw, Polly (Mrs.) Halporn, Barbara (Mrs.) Hansen, Elaine (Mrs.) Harlan, Donna (Mrs.)	Administrative Offices C2 I.U. School of Dentistry Library* Graduate Library School Serials I.U. School of Medicine Library* East Tower 760 East Tower 560 Serials Halls of Residence Libraries, E370 Government Publications Government Publications Institute for Sex Research, Morrison Hall Optometry Library Administrative Offices C2 Regional Campus Libraries, East Tower 164 Geology Library 603 Graduate Library School Government Publications Undergraduate Library East Tower 760 East Tower 1060 E164 East Tower Library, South Bend-Mishawaka Campus of IU*	7-3403 6-7204 7-2018 7-5672 6-7182 7-3850 7-1336 7-5672 7-7711 7-6924 7-6924 7-7686 7-8629 7-3403 7-7746 7-7170 7-2848 7-6924 7-9857 7-1550 7-1446 7-7746 From a Blgtn. admin. phone--Dial 663--then ext. 208.
Harrod, Ruth (Miss)	Library, Fort Wayne Campus of I.U.*	From a Blgtn. admin. phone--Dial 666--then ext. 355.
Hart, George Haverdroeze, Frederick Heiser, Lois (Miss) Henn, Barbara (Miss) Hoff, Marjorie (Mrs.) Horton, Janet Hsu, Chia-pi Humnick, Virginia Hunsberger, Willard	Government Publications Cataloging Order Dept. RCL, 708 N. Indiana Journalism Reading Room, Ernie Pyle 612 S. Knightridge Road, Bloomington East Tower 860 I.U. School of Medicine Library* Library, Fort Wayne Campus of I.U.*	7-6924 7-7511 7-3546 7-5127 7-9247 336-3948 7-9695 6-7182 From a Blgtn. admin. phone--Dial 666--then ext. 215.
Irvine, Betty Jo (Mrs.) Isa, Zubaidah Jarboe, Betty (Mrs.) Joachim, Marty Karic, Seid Kerns, Ruth (Mrs.)	Fine Arts Library Graduate Library School Reference Cataloging Cataloging Library, Fort Wayne Campus of I.U.*	7-5743 7-8028 7-7511 7-7511 From a Blgtn. admin. phone--Dial 666--then ext. 218.
Kiewitt, Eva (Miss) Knego, John Kramer, Marilyn (Mrs.) Krawcsuk, Nikolaus	Education Reading Room Chemistry Library Circulation Cataloging	7-1798 7-9452 7-2304 7-7511

Kudryk, Oleg	Order Dept.	7-3546
Kunoff, Hugo	East Tower 960	7-1702
Laatz, Mary Jane (Miss)	I.U. School of Medicine Library*	6-7182
Lang, Elfrieda (Miss)	Lilly Library	7-2452
Lauver, Joan (Mrs.)	Serials	7-5672
Lawlis, Naomi (Mrs.)	Cataloging	7-7511
LeBus, Betty (Miss)	Law Library	7-9666
Legler, April (Mrs.)	Swain Hall Library	7-3309
Libbey, Miles	Graduate Library School	7-2666
Lightfoot, Helen (Miss)	Government Publications	7-6924
Liu, Helen (Mrs.)	Cataloging	7-7511
Lowell, Mildred (Mrs.)	Graduate Library School	7-2666
Luquire, Les	Cataloging	7-7511
McCulloch, Buddy	Library, Southeastern Campus of I.U.*	From a Blgtn. admin. phone--Dial 660--then ext. 281.
McMullen, Haynes	Graduate Library School	7-2666
Mauck, Virginia (Miss)	Lilly Library	7-2452
Maxwell, Max	Government Publications	7-6924
Meredith, J.C.	Graduate Library School	7-2666
Michalak, JoAnn (Mrs.)	c/o Tom Michalak, East Tower 860	
Michalak, Tom	East Tower 860	7-1609
Miller, Herbert	Cataloging	7-7511
Miller, Robert	Administrative Offices, C2	7-3403
Mitchell, Grace	620 S. Woodlawn, Bloomington	2-2757
Molder, Joy (Mrs.)	Undergraduate Library	7-9857
Mueller, Jeanne (Mrs.)	I.U. School of Medicine Library*	6-7182
Niekamp, Dorothy (Mrs.)	Cataloging	7-7511
Nilson, Julie (Miss)	Cataloging	7-7511
Okim, Victor	Circulation	7-2304
Philpott, Patricia (Mrs.)	Swain Hall Library	7-3309
Pigott, Anita (Mrs.)	Biology Library, Rm. 122 Jordan Hall	7-9791
Pollock, James	East Tower 960	7-9885
Pratt, Barbara (Mrs.)	Halls of Residence Lib. Office, E370	7-7711
Proctor, Judy (Mrs.)	Cataloging	7-7511
Purnell, Kathleen (Mrs.)	1919 E. Maxwell Lane, Bloomington	6-6042
Ralstin, Susie	Library, Kokomo Campus of I.U.*	
Raun, Linda (Mrs.)	Cataloging	7-7511
Robinson, Barbara (Mrs.)	Cataloging	7-7511
Rudolph, Ellen (Mrs.)	Order Dept.	7-3546
Rudolph, L.C.	Lilly Library	7-2452
Rufsvold, Margaret (Miss)	Graduate Library School	7-2666
Ryan, Irene	316 S. High, Bloomington	2-1097
Sample, Louise (Miss)	Library, Fort Wayne Campus of I.U.*	From a Blgtn. admin. phone--Dial 666--then ext. 218.
Schnaitter, Allene	P.O. Box 576, Richton Park, Ill. 60471	
Shaaban, Marian (Mrs.)	Reference	7-8028
Shepherd, Odette (Mrs.)	Serials	7-5672
Sheviak, Margaret (Miss)	Graduate Library School	7-2666
Sinclair, Sabina	Cataloging	7-7511
Singleton, Nancy (Mrs.)	Reference	7-8028
Souter, Thomas	Circulation	7-2304
Spulber, Pauline (Mrs.)	Reference	7-8028
Stanger, Mary Helen (Miss)	Cataloging	7-7511
Swaim, Glendora (Mrs.)	Serials	7-5672
Swisher, Bob	Graduate Library School	7-2666
Tadros, Fawzi	Cataloging	7-7511
Taylor, Alan	East Tower 660	7-1481
Taylor, Jean (Mrs.)	Undergraduate Library	7-9857
Tullis, Carol (Miss)	Undergraduate Library	7-9857
Turchyn, Andrew	East Tower 560	7-9413
Underwood, Barbara (Mrs.)	Graduate Reserve, East Tower	7-1241
Van Camp, Ann	I.U. School of Medicine Library*	6-7182
Velten, Ruth (Mrs.)	Cataloging	7-7511
Walker, Mary (Mrs.)	Cataloging	7-7511
Weddle, Karen (Mrs.)	Undergraduate Library	7-9857
Wehlacz, Joe	Chemistry Library	7-2452
Westfall, Gloria (Mrs.)	Government Publications	7-6924
Westover, Keith	Order Dept.	7-3546
Whitinger, Elaine (Mrs.)	I.U. School of Medicine Library*	6-7182
Wickizer, Alice (Miss)	Government Publications	7-6924
Wiggins, Gary	Cataloging	7-7511
Zinn, Eleanore (Mrs.)	I.U. School of Medicine Library*	6-7182

* I.U. School of Dentistry Library
Room 128
1121 W. Michigan
Indianapolis, IN (By courier)

Library, Kokomo Campus of I.U.
2300 S. Washington
Kokomo, IN 46901
(local phone: 453-0719)

Library, Southeastern Campus of I.U.
Warder Park
Jeffersonville, IN 47130

I.U. School of Medicine Library
Medical Sciences Bldg.
1100 W. Michigan
Indianapolis, IN (By courier)

Library, South Bend-Mishawaka Campus of I.U.
1825 Northside Blvd.
South Bend, IN 46615

Library, Fort Wayne Campus of I.U.
2101 Coliseum Blvd. East
Fort Wayne, IN 46805