Spring 2009 EASC Faculty Conference Travel Grant Application

All requests should be submitted to Executive Committee Secretary, East Asian Studies Center, Memorial Hall West 207; fax 855-7762; e-mail easc@indiana.edu by February 2, 2009. The EASC Executive Committee will review all proposals and make final decisions about funding.

Today’s date: __________________________

Name: __________________________
E-mail: __________________________

Campus address: __________________________
Phone: __________________________

Department: __________________________
Amount requested (up to $500): __________

Name of conference: __________________________

Location of conference: __________________________________________

If overseas, approval is required 6 weeks before departure, so please contact EASC.

Dates of travel: __________________________

Title of conference paper: _________________________________________

(Please submit a one-page abstract of your paper and a letter of invitation or copy of the conference program.)

Name of person submitting letter of endorsement: __________________________

Due to a new funding source (Freeman Foundation Undergraduate Asian Studies Initiative II grant) for these travel grants, conference presentations that enhance undergraduate education have a greater likelihood of being funded this semester (though other funding sources are also available for presentations that do not enhance undergraduate education). If your presentation will enhance your undergraduate teaching, please provide details. __________________________________________

________________________________________________________

________________________________________________________

Other funding sources available to you or to which you are applying: __________________________

(Faculty in the College of Arts and Sciences should indicate plans for using their departmental travel funds for the current year.)

Budget (do not include meals)

Transportation: __________

Lodging: ________ nights x $________ per night

Conference registration fee:

Other (please list):

________________________________

________________________________

Total budget __________

Signature: __________________________

________________________________________________________