

Faculty Sponsorship of Visiting Scholars

Each IU school and department sets its own conditions for accepting visiting scholars. IU visiting international scholars are required to have a faculty sponsor.

CEUS faculty who agree to serve as sponsor for a visiting scholar who meets the criteria for appointment through CEUS must agree to:

- prepare an appropriate draft letter of invitation;
- evaluate the prospective visitor's English language skill;

NOTE: CEUS scholar appointments are for research, not English language study. The US government requires sufficient proficiency in the English language to participate in the activity for which a visa is awarded. Scholars who require English language instruction to conduct meaningful research at IU or to function in our community should complete a language instruction program *before* applying to CEUS for a research appointment. To apply for English language study (and visas to study English), see IU Intensive English Program <http://iep.indiana.edu/>.

- collect the details required for the visitor's IU appointment and visa (see <http://www.iub.edu/~ceus/visiting/howtoapply.shtml>);
- acquaint the scholar with the appropriate faculty, bibliographic, and other resources of our campus;
- handle scholar questions about the campus and the community (including housing, airport transportation, etc.), and campus policies; and
- maintain regular contact with the scholar to insure research progress and to aid visa compliance with the Student and Exchange Visitor Information System (SEVIS).

NOTE: The US Bureau of Citizenship and Immigration Services created the SEVIS internet based system to maintain current information on nonimmigrant students, exchange visitors, and their dependents, including arrival, address changes, and departure details. Failure to comply with these requirements can result in cancellation of the visitor's visa or difficulty in return visits to the US. See the Visiting Scholar click option at the CEUS home webpage for more details.

Is CEUS the appropriate home for the prospective researcher?

CEUS processes visiting scholar requests primarily for persons who come to IU through existing CEUS exchange and scholarship programs such as the Sinor-Tang Inner Asian Exchange with Peking University and the Rezler Gyula Scholar Program in conjunction with the Rezler Kuratorium, and for researchers who come as dependents of CEUS appointees.

Visiting scholar appointees take a lot of CEUS staff time. When contacted by a prospective scholar, CEUS faculty sponsors should encourage researchers to apply through another IU department or unit whenever possible. Request processing through CEUS *only* if there is no other appropriate IU unit and if the topic is within the CEUS study area.

- The IU School of Education, www.education.indiana.edu/visitingscholar, allows initial appointments up to three years. Visitors whose research falls in both CEUS and Education should be encouraged to apply through IU Education.

- JFTP, OSI, and Fulbright visitors (except FLTAs) should apply through the IU Inner Asian and Uralic National Resource Center, www.indiana.edu/~iaunrc.
- Any IU person making arrangements to bring a **Fulbright visitor** should drop a courtesy note to IU Office of International Services.

NOTE ABOUT FLTA'S: To protect IU's relationship with IIE/Fulbright, there are explicit guidelines for those bringing visitors under the Foreign Language Teaching Assistantship Program (FLTA) for Less Commonly Taught Languages (LCTL) to the IU College of Arts and Sciences. Departments seeking to place FLTA applicants are asked to submit all applications and pertinent correspondence to the Associate Dean for Graduate Education of the College of Arts & Sciences for approval. Additional information needed by the College includes documentation of health insurance and any visa records (send these to the College after the visitor arrives in Bloomington), and any agreements with the program's sponsors that are not explicitly stated in the application. This procedure allows for a more coordinated nomination process and allows the College to make decisions about fee remissions and other costs associated with the FLTA program in a more streamlined, expeditious fashion. Fulbright provides round trip travel, a monthly stipend and health insurance for the FLTA student participants, and conducts a formal orientation in the US before the visitor comes to our campus. The College will cover tuition and fee expenses for the required two courses per semester, including IU's mandatory fees (activity, technology, transportation, etc.) and the International Services fee. Give copies of FLTA applications and other pertinent information to Director of Finance and Administration for the IU Office of the Vice President for International Affairs. If you have any questions or concerns regarding this initiative or the application guidelines, contact the College of Arts and Sciences Associate Dean for Graduate Education. More information about the FLTA program can be found at www.iie.org/.

